

Date: December 16, 2014

To: Thomas J. Bonfield, City Manager
Through: Wanda S. Page, Deputy City Manager
From: Kerry L. Goode, CIO/Director of Technology Solutions
Subject: Computer Donation to Kramden Institute, Inc.

Executive Summary

The City of Durham's Technology Solutions Department is seeking authorization to donate all desktop computers taken out of production (without monitors) and no longer meet the City's business requirements, to Kramden Institute, Inc., a non-profit corporation, in Durham, North Carolina. Kramden Institute's mission is to help deserving students fulfill their academic and personal potential by awarding them home computers where they had none before, and to provide low cost computers to area non-profit organizations.

During FY 2015, the Technology Solutions Department will replace desktop computers that no longer meet the City's business requirements throughout City departments. The computers replaced are surplus computers and will be ready for disposal. In the past, computers have been disposed of by listing them with GovDeals.com for purchase by companies that provide services to various governmental agencies. This practice has allowed these companies to sell surplus equipment via the Internet to the highest bidders. Additionally, computers have been submitted to the City's auction for disposal.

Recommendation

The administration recommends that the City Council authorize the City Manager to declare desktop computers that no longer meet the City's business requirements to be surplus and authorize that this equipment be donated to Kramden Institute, Inc. for repurposing within the City of Durham based on the Contract established with the City.

Background

The City's Technology Solutions Department has desktop computers in inventory to be declared as surplus inventory. These are computers that no longer meet the City's business requirements.

Kramden Institute Inc. is a 501(c) 3 non-profit charitable institution whose mission is to help disadvantaged students in our communities bridge the "digital divide" by locating and refurbishing used/recycled computers to donate to students who work hard in school, but cannot afford home computers. Since 2003, Kramden Institute has placed over 14,000 computers in the homes of students who work hard in school and do not have the financial means to afford a computer. Kramden Institute also offers affordable, heavily-discounted computer equipment to local non-profits, schools, churches and other institutions.

Kramden Institute will have all hard drives either wiped and overwritten pursuant to the Department of Defense standards or physically destroyed. If the computer equipment is not reused, it shall be recycled pursuant to the City's electronic disposal landfill policy.

The City's surplus computers will then be provided to area non-profits whose work fulfills a public purpose, or will be awarded to students who are residents of the City in accordance with program guidelines submitted by the Kramden Institute to the City to ensure that the requirement of public purpose is fulfilled.

Issues/Analysis

The other alternative is to continue to dispose of computer equipment through auction.

Donation to a local non-profit organization that will repurpose the equipment within the City of Durham, based on established criteria within the Contract, is an excellent way to dispose of this equipment.

Financial Impact

There is no additional financial impact for donating these computers.

SDBE Summary

The Department of Equal Opportunity/Equity Assurance Department reviewed the proposal submitted by Kramden Institute, Inc. and has determined that they are in compliance with the Ordinance to Promote Equal Business Opportunities in City contracting.

SDBE Requirements

There were no SDBE firms to provide this service.

The workforce statistics for Kramden Institute, Inc. are as follows:

Total Workforce	5	100%
Total Females	1	20%
Total Males	4	80%
Black Males	0	0%
White Males	4	80%
Other Males	0	0%
Black Females	0	0%
White Females	1	20%
Other Females	0	0%